**Project Team Meeting**

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| **Project Name:** | Aha World of Taste |
| **Purpose:** | The purpose of the project meeting is to develop prototype design for the entire project, develop use case diagrams and work on ER diagram. |
| **Day, Date & Time:** | Thursday, 05/16/2023 & 12:00PM to 02:30PM |
| **Location of Meeting:** | CH 3300, Colden Hall |
| **Attendees:** | Pydi Venkata Satya Ramesh Adapa (Project Manager),  Jyothsna Pamarthi (Team Lead),  Anjali Bhogireddy (Full Stack Developer),  Sushmita Yelamakonda (Tester),  Jagadeesh Ponnam (Scrum Master),  Ravi Chandra Yalla (Full Stack Developer), |
| **Absentees:** | None |

**Agenda:**

* Introductions of attendees
* Background of project
* Review of project-related documents (i.e., business case, project charter)
* Discussion of project organizational structure
* Discussion of project scope, time, and cost goals
* Discussion of other important topics
* List of action items from meeting

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| **Action Item** | **Assigned To** | **Due Date** |
| Review the Use case diagrams and develop the prototype for the Menu page, admin pages. | Pydi Venkata Satya Ramesh Adapa | 05/16/2023 |
| Develop Prototypes for Website home page, login page, reserve table page and work on enhancements for the previously developed prototypes. | Jyothsna Pamarthi | 05/16/2023 |
| Develop Use case diagrams for the entities in the project. Start work on ER diagram | Anjali Bhogireddy | 05/16/2023 |
| Develop Use case diagrams for the entities in the project. Start work on ER diagram | Sushmita Yelamakonda | 05/16/2023 |
| Develop Use case diagrams for the entities in the project. Start work on ER diagram | Jagadeesh Ponnam | 05/16/2023 |
| Develop Use case diagrams for the entities in the project. Start work on ER diagram | Ravi Chandra Yalla | 05/16/2023 |

**Date and time of next project team meeting:**

05/16/2023 and 12:00 PM to 2:30 PM